

CHRISTMAS 2025 PAYROLL DEADLINES

With the Christmas period fast approaching please find below our payroll deadlines to ensure that the operatives are paid as early as possible.

Week Ending 21st December 2025

Timesheets **MUST** be approved on Timesheet Portal or signed and returned to **Site Aid Services** by 15:00 on Monday 22nd December 2025.

All operatives will then be paid (cleared funds) on Wednesday 24th December 2025.

Week Ending 28th December 2025

Timesheets **MUST** be approved on Timesheet Portal or signed and returned to **Site Aid Services** 10:00 Wednesday 24th December 2025.

All operatives will then be paid (cleared funds) on Wednesday 31st of December 2025.

Please note that all these deadlines and pay dates have been set in accordance with the relevant commercial contactors and intermediaries that the operatives are contracted with.

Please be advised that the Site Aid Services offices will be closed from Wednesday 24th December 2025 to Monday 5th of January 2026.

We would also like to take this opportunity to thank you for working with **Site Aid Services** in 2025 and wish you a Happy Christmas and New Year.

For and on behalf of

Site Aid Services